

PUTTING EVIDENCE TO WORK: A SCHOOL'S GUIDE TO IMPLEMENTATION

Attendance: Gusford Primary School 23-24

Problem (why?)	Intervention Description (what?)	Implementation Activities (how?)	Implementation Outcomes (how well?)	Final Outcomes (and so?)
<p>What needs to change e.g. teacher behaviour, student behaviour, attainment?</p> <p>Actual: 22-23 attendance 92% Target 23-24 attendance 96+%</p> <p>Reduce late arrivals (see daily spreadsheet) 0.4% since September-1.19 over 22-23</p> <p>Develop idea of school as a supportive and safe place</p> <p>Information sharing</p> <p>Sharper tracking</p> <p>Raise attainment</p>	<p>What are the essential 'active ingredients' of the intervention?</p> <p>What activities and behaviours will you see when it is working?</p> <p>Set thresholds and monitoring dates (letters home) throughout the year.</p> <p>Share process with parents (newsletter)</p> <p>Information sharing (consider language and presentation).</p> <p>Drill down into PA data and identify key groups</p> <p>Trial walking bus through estate</p> <p>Consider feasibility of shared mini-bus run with Chantry High School</p>	<p>How will it be done?</p> <p>What blend of activities are required?</p> <p>1. Attendance officer (AO):</p> <p>1.1 'Early identification' letters sent September (red rated EWO)</p> <p>1.2 98% letters out week before October half-term (letter 1)</p> <p>1.3 Analyse groups:</p> <ul style="list-style-type: none"> • Holidays • Illness • Lates • Medical appt • Anxiety (gender) • Other <p>1.4 Identify 92% letters (letter 2) from groups week beg 20th December for January meetings</p> <p>1.5 Letter 3 (fine and legal)</p> <p>1.6 Introduce <u>3-day</u> pupil absence re-integration meeting</p> <p>2. Information sharing:</p> <p>2.1 Chris Whitty letter (newsletter and social media)</p> <p>2.2 Positive attendance posters (days missed not just percentages/pictorial)</p> <p>2.3 Letter sequence and thresholds outlined and included in newsletter and website</p> <p>3. Walking bus</p> <p>3.1 Identify key children</p> <p>3.2 Plan route and times</p> <p>3.3 Ask for volunteer parents (timetable)</p> <p>3.4 Employ one member of school staff (timetable). See viability proposal attached-partly completed</p> <p>3.5 Risk asses and walk route</p> <p>3.6 Introduce after October half-term</p> <p style="text-align: right;">(continued on sheet 2)</p>	<p>How will you know that it is working?</p> <p>Do staff feel the approach is feasible and useful?</p> <p>Short term</p> <p>Immediate increase in attendance Information sharing (posters and newsletter) <u>3-day</u> reintegration meetings</p> <p>Medium term</p> <p>Attendance at NA (96%) Walking bus in place Targeted attendance letters</p> <p>Long term</p> <p>Sustained increase in attendance above NA Increase in attainment (above NA)</p>	<p>How will pupils, teachers and the school benefit?</p> <p>Children are safer in school (decrease in referrals) Attainment (ARE) increases for all groups Attendance above NA</p> <p>What next?</p> <p>Additional EWO allocations/support from Nigel FT attendance officer Update attendance rewards</p>

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